

Student Behavior Referral Steps

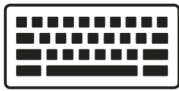
For use beginning September 9, 2019

Phoenix Support Team:

- SSPAs, AEs, SEL TOSA
- Case Managers
- Social Workers
- School Counselor
- Administrators

MPS Policy: "All responses to inappropriate student behavior shall include elements of teaching or re-teaching appropriate school behavior and restoration of relationships affected by the student behavior." At Anwatin the purpose for a documented referral is to remove a student from instruction and the service of the Student Support Team (SST) is needed. The student is causing a significant or repeated interruption to the learning environment, behaviors are targeted at others, or involve safety issues. Attempts at in-class interventions (when appropriate) were unsuccessful. Detailed documentation and communication between involved parties is important in the restorative process.

1 Document using online referral



Record behaviors and attempted interventions.



Notify by phone:

- ext. 39058 (welcome desk)
- ext. 39001 (main office -if above number is unreachable)

3 Student Support Team uses restorative questions to investigate and understand the situation.



- ❖ What happened?
- ❖ What were you thinking about at the time?
- ❖ What have you thought about since?
- ❖ Who has been affected by what you have done? In what ways?
- ❖ What do you think you need to do to make things right?



4 Support team members respond to the level of behavior using MPS guidelines:

Anwatin School-Wide Agreements

1. We will be inclusive, respectful and empathetic.
2. We will be responsible, prepared for class, and cooperate with others.
3. We will be safe and calm.
4. We will do our part by keeping the school clean.
5. We will be kind and treat others the way we want to be treated.

Category A:
Skills-Based Supports

Category B:
Restorative Practices

Category C:
Staff/Administrative
Actions

Category D: Optional
Administrative Actions
that May Result in
Removal from Instruction



5 Student returns with a plan to make it right and is welcomed back to class.

- ❑ Required documentations entered in Discovery.
- ❑ Case managers are consulted throughout process.



Referring staff calls home the same day.



- ❑ PST communicates with family.
- ❑ PST and referring staff follow up to determine whether additional problem solving is necessary.

